

COMPASS ATTENDANCE HINTS

Welcome to the Toorak Primary School Portal

Use the links listed for each of your children to explore the portal. Please keep your mobile phone number and email address up to date (Tools > Update My Details). The school will use this to contact you regarding attendance, events, news and more.

- Profile (Attendance, Schedule, Reports)
- Add Parent Approval (Approved Absence/Late)
- View Academic Reports
- Book Parent Teacher Interviews

Compass

My News

Internet Explorer Compatibility Mode: Not Supported
Your web browser is running in Compatibility Mode. You will still be able to use Compass, but some functionality might be slow and/or not operate properly. Please speak with your school IT support team to disable Compatibility Mode for Compass, on your computer.

Attendance: Parent Approval Required
 was recorded as 'not present' or 'late' without explanation.
[Click here for more information](#)

Father's Day Fun Breakfast
Children are inviting all dads, granddads and guardians to celebrate Father's Day at TPS with a 'Father's Day Fun Breakfast' from **8am to 9am this Friday 4 September**. Yummy hot food (for a gold coin donation) will be provided as well brewed coffee from a coffee cart. A variety of fun sports such as footy, dodgeball, soccer and cricket have been organised. For those dads who
1 day ago by Edwina CROSSING [See More]

Junior School Council Sausage Sizzle
The Junior School Council is holding a Sausage Sizzle on Friday 18th of September (last day of Term 3) to coincide with Footy Day celebrations. If you would like to place an order, please complete the attached form and return it to the office or your class teacher with the required money by Friday 11th of September. All proceeds will be donated to Secondbite, who
2 days ago by Edwina CROSSING [See More]

Click here to update absences. The box below will appear.

Dashboard Schedule Learning Tasks Attendance Reports Analytics Insights

Summary Approvals Unapproved Arrival/Departure Full Record

Not Present/Late: Unexplained

Parent Approve [Print Unexplained Letter](#)

Activity Name	Start	Finish	Pd	Location	Staff	Status
<input type="checkbox"/> GENERAL_04A	28/08/2015 02:30 PM	28/08/2015 03:30 PM	PM	04A	RB	Not Present
<input type="checkbox"/> GENERAL_04A	28/08/2015 09:00 AM	28/08/2015 01:30 PM	AM	04A	RB	Not Present
<input type="checkbox"/> GENERAL_04A	16/07/2015 09:00 AM	16/07/2015 01:30 PM	AM	04A	RB	Not Present
<input type="checkbox"/> GENERAL_04A	14/04/2015 09:00 AM	14/04/2015 01:30 PM	AM	04A	RB	Late
<input type="checkbox"/> GENERAL_04A	24/03/2015 02:30 PM	24/03/2015 03:30 PM	PM	04A	RB	Not Present
<input type="checkbox"/> GENERAL_04A	24/03/2015 09:00 AM	24/03/2015 01:30 PM	AM	04A	RB	Not Present

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Click on boxes where status is 'Not Present or 'Late'. Then explain by clicking on Parent Approve. When clicking on 'Parent Approve', the box below will appear. Click on the drop down box to choose 'Reason'. Fill in details/comments if you wish.

Parent Approval Editor

Approval Details

Person:

Reason:

Details/Comment:

Important Notice
In clicking 'Save', you understand, certify and accept that you are a listed parent/guardian for this child; and the information above is correct; and this online approval does NOT constitute a medical certificate; and students enrolled in VICE are required to submit a medical certificate to the school in addition to this approval; and any fraudulent action or intentional misuse of this feature may result in administrative, criminal and/or civil action against you (by your registered school, affiliated entities and/or the product issuer).

Important Notice
This will automatically insert the appropriate number of approvals for the selected sessions.

Save Cancel