



# Toorak Primary School

## **Return to School October 2020**

### **Information for Students and Families**

This booklet provides advice, tips and resources to help you support your child's return to school:

Changes to the previous version of this information booklet have been highlighted yellow

Due to the advice of the Victorian Department of Education (DET) students at TPS will return to onsite learning.

**October 5-9 (first week of Term 4) - ALL Students continue online learning**

**Monday 12th October - ALL F-2 students return for onsite learning**

**Tuesday 13<sup>th</sup> October – 3- 4 students return for onsite learning**

**Wednesday 14<sup>th</sup> October – 3 -6 students return for onsite learning**

Toorak PS staff are excited to welcome you all back! We look forward to reconnecting with you all, face to face, as we recommence onsite learning.



**All students** in the year levels returning to onsite schooling are expected to attend school. Schools are NOT expected to provide remote learning where parents elect to keep these students at home, except where this is based on medical advice.

Parents/carers of students with complex medical needs (including those with compromised immune systems), should seek advice from the student's medical practitioner to support decision-making about whether on-site education is suitable, noting that this advice may change depending on the status of the coronavirus (COVID-19) pandemic in Victoria. This is in line with the DET Health Care Needs policy.

All unwell students must stay home. It is important that any student who becomes unwell while at school returns home. While it is unlikely that a student who is unwell with flu-like symptoms will have coronavirus (COVID-19), students experiencing compatible symptoms with coronavirus (COVID-19), such as fever, cough or sore throat, will be isolated in an appropriate space with suitable supervision and collected by a parent/carer as soon as possible.

Toorak Primary School, as advised by the Department of Education, will be implementing a staggered start and finish times by family name. Families will be allocated an entry and exit gate and time for drop off and pick up. **Adults other than school personnel and essential services will not be allowed on site.**

DET and the Department of Health instructs families to avoid or minimise time in or around the school grounds **including playgrounds adjacent to the school grounds.** Families will need to plan for and adapt to altered arrangements to arrive at specified times.

**On-site supervision will continue to be available in Term 4 for students in the following categories, where the student's year level (3-6) has not yet returned to on-site learning:**

- **Children whose parents and carers are permitted workers who cannot work from home and where no other arrangements can be made.**
  - **Where there are two parents/ carers, both must be permitted workers, working outside the home in order for their children to be eligible for on-site provision.**
  - **For single parents/ carers, the permitted worker must be working outside the home in order for their children to be eligible for on-site provision.**
- **Vulnerable children, including: children in out-of-home care or deemed vulnerable by department of health and human services**

## Temperature screening at schools

Students attending or participating in the on-site supervision program at schools will receive a temperature screen every morning before starting school while the Stay at Home restrictions are in place.

TEMPERATURE READING	REQUIRED ACTION
Less than 37.5°	Student advised to proceed to class.
Equal to or greater than 37.5° on first reading	The student should be asked to wait in a separate room and have their temperature re-checked in 15 minutes.  If the student is wearing outerwear, the staff member should suggest the child remove this once they are indoors.
Equal to or greater than 37.5° on second reading	The student should return home with their parent/carer.  If parent/carer is not present, the student will need to be isolated and the parent/carer contacted to collect them from school as soon as possible.  Families should be encouraged to seek the advice of their healthcare professional who can advise on next steps and coronavirus (COVID-19) testing.

## Face coverings in schools

- Teachers and education support staff are not required to wear face coverings while teaching in the classroom where they are the only adult in the room, but those who wish to do so, can.
- School staff will wear face coverings in other areas of the school when not teaching (for example, in the staffroom, on yard duty and when providing first aid or taking temperatures), and when travelling to and from school.
- Students who attend primary school for on-site supervision, including students in Prep to Year 6 who attend a P-12 school, will not be required to wear a face covering unless they wish to.
- Parents/carers will be required to wear face coverings whenever they leave the house, including for school drop off and pick up.

# School Drop Off and Pick Up Schedule - See Attached MAP

Bring your child/ren to the allocated gate observing social distance between you and other adults.

The gate will be the 'Kiss and Go' zone - parents will not be allowed to enter school grounds at this time.

Parents are to wait outside the gates at the commencement, end of the school day and all other times.

**Students and families will NOT be able to use the school grounds or playgrounds before or after school.**

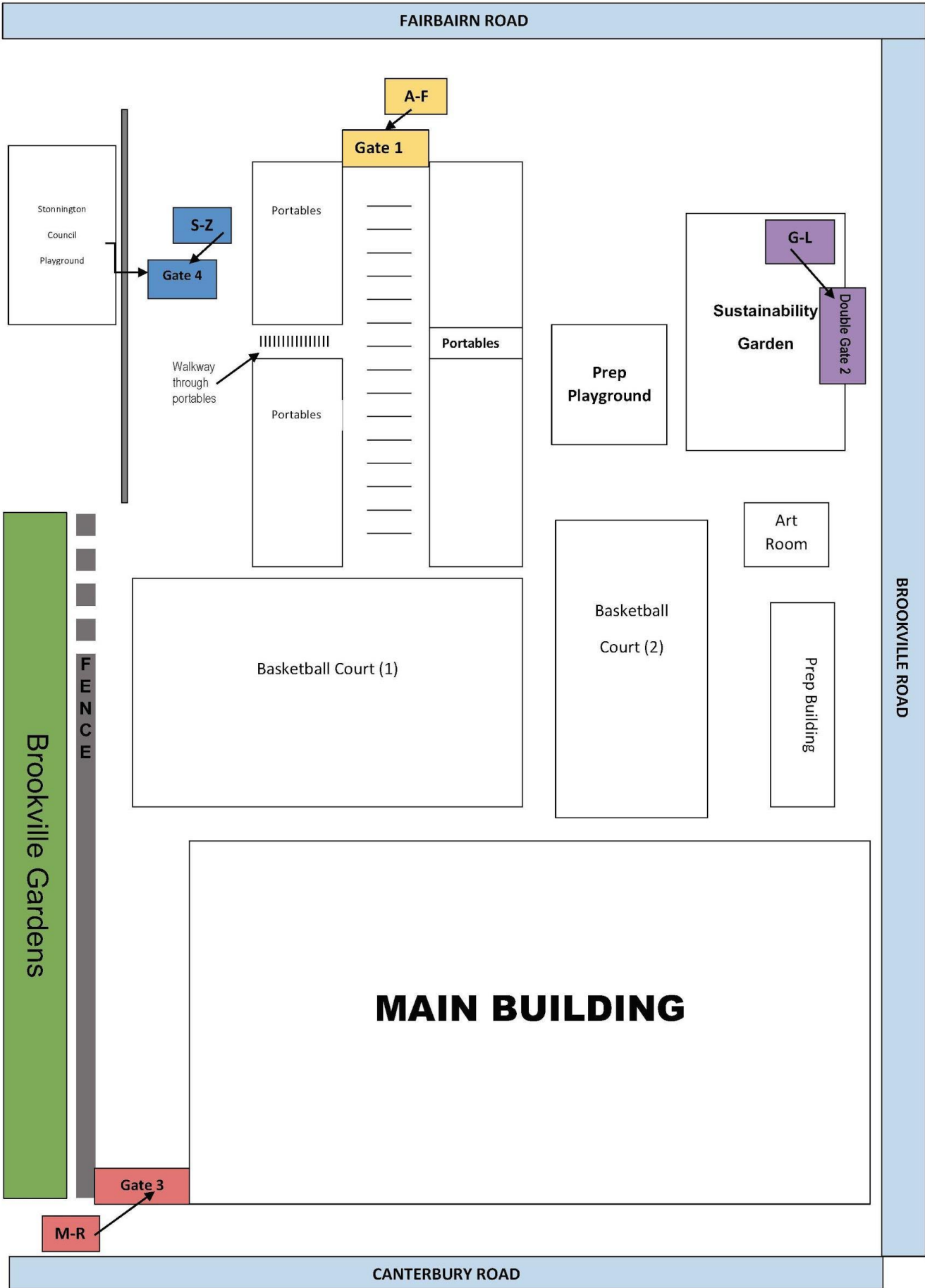
**\*Please take note of the tighter pick up/drop off time intervals this time around. This is to ensure maximum learning time.**

**\* If you have made prior arrangements with the school please disregard the timetable below**

Gate 1 Fairbairn Rd Portable Entrance	Gate 2 Brookville Rd Sustainability Garden	Gate 3 Canterbury Rd/Brookville Gardens	Gate 4 Fairbairn Rd/ Brookville Gardens Old Bike Shed Entrance
<b>Drop Off: 8:55am Pick Up: 3:20pm</b>	<b>Drop Off: 8:55am Pick Up: 3:20pm</b>	<b>Drop Off: 8:55am Pick Up: 3:20pm</b>	<b>Drop Off: 8:55am Pick Up: 3:20pm</b>
ABDELMEGID ABDUKADIR ABDULRAHMAN ABDURAHMAN ABRAMS ADAM ADAMS ADAN JORGE AGAWAL AIKEN AININE AJAIMI ALAVI ALBIETZ ALEXANDER ALEXANDROPOULOS AL-SABAK ALSAEDI AMEE ANDERSON ANDERSSON HANNA ANDRIERI ANGADI APOSTOLOPOULOS ARAVINDH ARMOUR ARNOLD ASHE ATTWOOD AYUNTING	GADD GALLUS GAO GARG GEBEL GEORGES GIBSON GITTINS GRAHAME GREEN GRIERSON GUBINA GUNSON GUROV GUTIERREZ HAJI HALL HANDBURY HANDSLEY HANNEBERRY HANSPAUL HARCOCK	MACHADO MACKOG MADNER MAIDMENT MAJCEN MAKSYMCHUK MANDHAR MANGAT MANTELLO MAPPERSON MARKIN MARTIN MASCARENHAS MASON MCAULIFFE ANGEL MCDONALD MCGOWAN MCINTOSH MICHEL MILLIGAN MITROPOULOS MNATSAKANIAN MOHAMED BARE MOHAMMED MOLLARD MONK	SAAVEDRA SACKL SAHA SAHBA SAHELY SAINI SALEMME SANDFORD SANGHVI SAPORITO SATI SAUNDERS SAVIGNY SAW SAYERS SCHIAVO SCHMIDT SEEBURN SENBERGS SENKATUKA-NOIBI SHAD SHI SHIEH SINGH SKINNER SMALLMAN SMITH SMITH-LOVETT SMOLI SMYTH

<b>Drop Off: 9:00am Pick Up: 3:25pm</b>	<b>Drop Off: 9:00am Pick Up: 3:25pm</b>	<b>Drop Off: 9:00am Pick Up: 3:25pm</b>	<b>Drop Off: 9:00am Pick Up: 3:25pm</b>
BAILEY BALENDRAN BANKES BARAKAT - KOLETTI BARKLAMB BARUT BASHA BEDELL BERNARD BHAVSAR BIN MOHD LUKMAN BIRSE BLOCK BOBENKO-SPENCE BOHME BONHOEFER BOSE BOX BRECKON BROOKE BROWN BURLING BURRISS BYCROFT CARTWRIGHT CATTON CHAN CHAUHAN CHEN	HARPER HARTLEY HASSAN ABDULMAJID HAVENGA HAY HAYES HAYWARD HERNANDEZ HERNANDEZ SALCEDO HEWITT HICKS HINES HODGENS HOLMES HOOGENDOORN HUANG HUNTER HWANG IACOVELLA-GILL IDZES IGOT	MORAN MOHAMED MOHAMED BARE MONROE MORGAN MOURA MULHALL MURATTI MURDOCH MURPHY MURPHY WARD MUSTAFA NAEEM NASSER NEBBS NEILD NGUYEN NIE NOLD OKUNO OLLQUIST OMER OMER URAGO ONEILE O'REGAN	SNELL SOKOLICH SORRENTI SPIVAKOVSKY STAFIELD STEAD STEFANOVIC STEPHEN STEPHENS STIRLING STRATTON STRONG STUART SULEMAN SUTHERLAND SUZARA SWEENEY TAN TANHAM TAYLOR TEMPLETON TETOROS THAM THIENPAITON THIO DWYER TRAUER TRAVERS TREASURE TRUEMAN
<b>Drop Off: 9:05am Pick Up: 3:30pm</b>	<b>Drop Off: 9:05am Pick Up: 3:30pm</b>	<b>Drop Off: 9:05am Pick Up: 3:30pm</b>	<b>Drop Off: 9:05am Pick Up: 3:30pm</b>
CAMPBELL CASSAIGNAU CASTRICUM CHALMERS CHAMPION DE CRESPIGNY CHANG CHAUHAN CHAURASIA CHRISTENSEN COLE COLEMAN COLINA CORRIE CUI DE MOOR DELANTY DEMPSEY DENT DESSAU DIAMANTI DJUKIC DORMER DOWMAN DOWNEY	JHA JACKSON JAMAL AHMED JIN JOBY JOBY JUHAR KALANTZIS KALIBWANI KALOGEROPOULOS KARAMANIS KARAR KARLSSON KARLSSON-WENEHULT KARMA SINGE NAMGYAL KARTEL KAUR KE KING KOCH CHRISTIANSEN KOSE KRIEGLER KRISHNA LANGENBERG LARNER	OSBORNE OYARCE OYARCE BRIX OZALEMDAR PAINE PANAGOPOULOS PANG PAPASTRATIS PAPTUA PARKINGTON PATEL PAUL PAVLOVIC PAYNE PEARL PEAT PEDERSEN PELAYO PELSOCZY PERROTTA-LAMBERT PILKINGTON POLITIS POLYIK PONT HUDSON POWER	TRUONG TRUPP TURNER TYERS TZIMAS VALTON VASQUEZ VEAL VEITH VIPUSMITH VON HASE VOSBERGEN VUNITABUA WADE WAIHIGA WALLACE WALLISH WANG WANGSANEGARA WARREN WATERS WEAVER WEBB WEIL WEN

DREDGE DUONG DUTHIL DYBALL EGAN ELZABRI EVANS		PRABHUDESAI PRATT	WHEILDON WHITE
<b>Drop Off: 9:10am Pick Up: 3:35pm</b>	<b>Drop Off: 9:10am Pick Up: 3:35pm</b>	<b>Drop Off: 9:10am Pick Up: 3:35pm</b>	<b>Drop Off: 9:10am Pick Up: 3:35pm</b>
EICHLER ELRASHID ELZABRI FA FACCIONI FAIRBAIRN FANG FARAH FARROKHANIA FAWCETT FIDOGIANNIS FILIPPELLI-DAVIDS FILIPPOVA FINKELSTEIN FINLAYSON FISHER FITTOCK FLETCHER FLORATOS FORBES FORMON FRANKLIN FRASER FRITZ FUMBERGER	KSHIRSAGAR KURNIADI LAWSON LEE LEVI LEYLAND LI LIM LIN LINDNER LING LIU LIVANIOS LLOYD LOHIA LOI LOIACONO LONG LOPEZ GIOKA LOPEZ GIOKAS LU	PRICE PROYKOVA PUNJ QUATERMAN RAM RASCHKY RATSIKA RAY REID REYNOLDS RIENIETS RIOS-SEARLE RISTOVIC ROBERTSON ROBINSON RODIS RODWAL ROGERS-JENNINGS ROSS ROSSNEY ROWE ROYLANCE RUDIGER-MONERRIS RYAN RYDER	WILLIAM WILLIAMS-WAILES WITHEROW WOLFE WOOD WU XU YEUNG YONG YUKIMACHI ZAKKAS ZARIQ ZEINI ZEPF ZHANG ZHU ZIEGENHARDT ZINDILIS ZOIO ZORSKI ZUCCHET ZWART



## Family Expectations

There are things you will need to do to help your child transition back to school safely.

- Drop off and Pick Up Routines (the school will communicate with you the location and time of drop off and pick up)
  - Know the location and time of your child's drop off and pick up. We ask that all families are punctual as our aim is to minimise the risk and avoid large groups gathering.
  - Bring your child/ren to the allocated gate observing social distance between you and other adults. **Students and families will NOT be able to use the school grounds or playgrounds before or after school.**
  - The gate will be the 'Kiss and Go' zone - parents will not be allowed to enter school grounds at this time.
  - Wait patiently until staff collect your child from the gate and leave immediately, as the next group will be arriving shortly after. **Be mindful of parking safely before your child exits and enters the car. Please use the school crossings and cross the road to collect children.**
  - Consider the number of adults required to bring your child/ren to school.
  - If your child attends before care they will be taken straight to their classroom by OSH staff at 9am.
  - Any students who are not picked up by 3:40pm will be taken to OSH - Please register for OSH if you have not done so already.
  - If your child arrives late to school, parents will need to accompany them and line up on the ramp outside the office, observe social distancing regulations and wait for office staff to invite them in. Students will then be taken to the classroom by school staff. We wish to avoid this though so please remember that learning starts **from your child's allocated time.**
  - DET does not advocate the early pick up of students. Should you require early pick up for special circumstances, please call the office ahead of arrival so that they can organise your child/ren to come to the office and to avoid adults entering the school grounds.
  - Should you need to contact the office or classroom teacher, this should be done via phone or email only.
  - Access to the school grounds via any external gates will not be allowed, even if just walking through to the office.
  - If your child is absent during this period please note on Compass and advise the office as soon as possible
  - You may find your child more emotional during the first week due to a change in routine, resuming regular bedtime routines and calm activities afterschool may support them with this.
  - Please send your child to school with everything that they will need for the day and minimise the need to drop off items to the office i.e lunches, forgotten devices etc.
  - **Label all belongings incl. lunch containers. During the year we have had numerous amounts of items taken to Lost Property with no name. Lost Property with names will be returned to your child.**
  
- **Developing Independence**
  - Talk to your child about the **change in routine** in a positive way and that you will be there to meet them at the end of the day
  - Encourage your child to speak to their classroom teacher if they have any questions or
  - Remind them where their drop off and pick up gate will be, **this will be the same as Term 2, but your child may need a reminder.**
  - Help your child learn how to pack and unpack their own school bag.
  - Supply your child with food containers that are easy to open and close independently
  - Continue to explain to them the importance of good hygiene measures such as;



- washing hands for at least 20 secs with soap and water regularly. A good tip is to wash your hands to the tune of 'Happy Birthday' as this is approx 20 seconds.
- coughing or sneezing into their elbow
- blowing their nose and washing/sanitising their hands immediately
- Explain to them that they will see their teacher when they get to their classroom each morning
- **Remind them to check that they have all their belongings before they leave the classroom at the end of each day ie. jumper/jacket, lunch containers etc**

## ● Hygiene Practices

- The school has undergone a deep clean which included classrooms, common areas, toilets and playgrounds.
- Enhanced cleaning of high touch surfaces and areas will continue in Term 4 as outlined by DET.
- Playground equipment can be used, however, students will be encouraged to practise hand hygiene before and after use. Playgrounds will be wiped down as part of the enhanced cleaning program.
- Students should bring their own water bottle for use at school as students will NOT be allowed to drink directly from drinking fountains at this time. Taps may be used to refill water bottles.
- Each class will have adequate supplies of hand sanitiser. All students will be asked to sanitise their hands before entering the classroom each day, throughout the day and wash hands before eating.
- Hand hygiene immediately before and after the use of shared equipment will be implemented.
- Students will eat inside and lunch boxes returned to their bags immediately after use to avoid contamination
- Encourage your child not to bring toys to share from home e.g Beyblades etc
- Non contact sports will be encouraged during play times.

## **Teaching and Learning**

- The resumption of regular teaching and learning programs will resume upon return, however there may be slight changes to the timetable
- Students will be supported to further develop their social skills, stamina and independence in the classroom environment whilst also supporting their emotional needs.
- No assemblies, incursions, excursions or sporting competitions will take place until we have further advice from the Government
- As per DET guidelines 'Victorian School of Languages (VSL) and Community Language School CLS will continue to operate online until further notice.
- Extra-curricular activities such as basketball training, music school, Young Engineers and art club will not operate on school grounds in Term 4.

## **School Loan Devices**

**Devices returns will be accepted at the front office on:**

- F-2 students - Monday 12th October between 9am - 10:00am and from 3:00 - 4:00pm

**Please DO NOT send the device with the child to return**

- As per loan agreement, all devices (iPad, Laptops and Dongles) must be returned to the school on Monday 12th October for F-2 students.
  - The device (iPad, Laptop and Wifi USB or Wifi Hotspot) and any accessories i.e charger, cables, case etc should be returned in good working order
  - Ensure the device is clean
  - Report any damage to the device upon return
  - A police report must be presented for any lost or stolen devices and a replacement cost may be issued for items not returned
  - If possible, support your child to log out of their Seesaw and Google accounts
  - All devices will be sanitised upon return

At all times, please reach out to us during office hours 8:30am - 4:30pm

- first via your child's classroom teacher compass email
- school email [toorak.ps@education.vic.gov.au](mailto:toorak.ps@education.vic.gov.au) or
- by phone **9827 2959**

# CORONAVIRUS (COVID-19) RESTRICTIONS REMAIN IN PLACE

**If you are unwell, please stay at home.**

The greatest risk of transmission of coronavirus (COVID-19) is between adults. Please follow these physical distancing measures:

- avoid gathering in a group inside or around the school



- keep 1.5m between yourself and other adults



- avoid handshakes and hugs



- wash your hands regularly.

