Student Use of Mobile Phones Policy

Rationale
Toorak Primary School recognises that mobile phones are an important communication tool. Some parents/guardians request that their child bring a mobile phone to school for before and after school use to provide safety and security for their child. Mobile phones can be improperly used, lost or damaged and it is important that teaching and learning be conducted in an environment free from unnecessary distractions or disruptions. Mobile phones will therefore only be permitted at school where its usage is not detrimental to students or their learning and where responsibility for its safekeeping rests with the student.

Purpose
To inform all members of our school community about the appropriate use of mobile phones at Toorak Primary School and provide guidelines for their use.

Guidelines
- Students are not to bring personal mobile phones to school unless parents have sought and successfully gained permission from the class teacher.
- Students remain responsible for all of their personal effects whilst at school. Mobile phones are brought to school entirely at the owner's risk. The school accepts no responsibility for replacing lost, stolen or damaged mobile phones.
- Mobile phones must be switched off during school hours. Mobile phones are to be kept out of sight, within student’s schoolbags.
- Students can only use their mobile phones when usage will not disrupt the normal school routine, therefore usage is limited to before or after school.
- Students must not take any photographs or film other students or school community members without their consent or send harassing or threatening messages.
- Mobile phones must not be used in banned spaces for example changing rooms, toilets, gyms and swimming pools.
- Mobile phones must not be used during exams or assessments.
- Students will display courtesy, consideration and respect for others when using a mobile phone.
- Misusing personal mobile phones at school or causing a nuisance will be brought to the attention of the principal who will determine consequences.
- The principal may revoke a student’s privilege of bringing or using mobile phones whilst at school.
- This policy must be read in conjunction with the Student Engagement & Well-Being Policy.

Related Policies
- Student Engagement and Inclusion Policy

Evaluation
This policy will be reviewed as part of the school’s two-year review cycle.

This policy was last ratified by School Council in June 2015.