



TOORAK PRIMARY SCHOOL

Student Citizen Leadership Body

Rationale:

It is essential that students are provided with the opportunity to partake in school improvement, to have the opportunity to experience various forms of leadership and to take both ownership and responsibility for the development, enhancement and management of the school in the collaborative forum of a Citizen Leadership Body.

Aims:

Students, parents and staff understand the roles and responsibilities of School Captains, House Captains and other leadership roles.

Students, parents and staff are aware of the process of electing student leaders, including the criteria for the Principal interview for the role of School Captains and Vice-Captains.

Implementation:

Students who aspire to, and accept the role of School Captain, School Vice-Captain, House Captain or other leadership positions must have a clear understanding of their role and the responsibilities associated with the position.

Citizen Leadership Body

Two School Captains

Two Vice Captains

Eight House Captains

Two Prep Bubby Captains

Two Green Team Captains

Two Citizenship Captains

Two Multi Media Communication Captains

One French Captain

One Art Captain

Two Library Captains

General Responsibilities

The responsibilities are:

- to follow the Toorak's School Code of Behaviour
- to be an excellent role model for all students
- to show respect to all members of the school community
- to wear the school uniform properly to school and school functions
- to assist students, staff and parents through the diligent and courteous performance of duties associated with the role

Students must clearly understand these responsibilities and be prepared to sign the Leadership 'Code of Behaviour' verifying their commitment.

Students must understand that persistent breaches or a serious breach of this Code may result in the loss of office.

Role Statements

School Captains

The responsibilities are:

- to represent the school at official functions within and outside the school.
- to prepare and present speeches at school functions and assemblies.
- to lead weekly school assemblies.
- to present awards/gifts at special occasions within and outside the school.
- to chair fortnightly Student Representative Council meetings.
- to welcome official visitors and escort visitors around the school.

School Vice-Captains

The responsibilities are:

- to deputise for School Captains when they are not available
- to attend the Student Council Meetings
- to lead weekly school assemblies
- to welcome official visitors and escort visitors around the school

House Captains

The responsibilities are:

- to assist staff conduct house meetings
- to organise house cheer squads
- to organise and lead house activities during sports carnivals
- to accept awards on behalf of their house at weekly assemblies
- to attend all Citizen Leadership Body meetings
- to organise and lead class meetings
- to report to the Citizen Leadership Body on suggestions or concerns from their class or school community
- to assist when needed, eg. School Celebrations / Sport Carnival / Family Nights

Other Leadership

The responsibilities are:

- to attend any committee related to their position
- to report to the Citizen Leadership Body on suggestions or concerns from their class or school community
- to work with related specialist or staff member linked to their position e.g the multi- media leaders will direct and produce the weekly Toorak news
- to present articles or awards at assembly

Support

The Principal, Deputy Principal and Year 6 Teacher will assist the Citizen Leadership Body to fulfil their roles.

The Grade 6 Coordinator, Student Representative Council Coordinator, Green Team Coordinator and Specialist Teachers will support the members of the Citizen Leadership Body to fulfil their role.

The Sports Coordinators and House Patrons (staff who have been assigned a House) will assist House Captains to fulfil their roles.

